Encounters with Employers (GB 5)

Planning Document

This document is designed to help support you setting up a meaningful student encounter with employers.

Name of event:
Date of event:
Time of event:
Location of event & venue/virtual platform:
Key contact(s):
Learners taking part in the event:
Curriculum area(s) linked to this encounter:
Suggested Learner Outcomes: • Learners are made aware of the different job roles associated with the employer. • Learners are made aware of the possible career paths associated with the industry. • Learners are made aware of the future careers that are expected to grow and be more prominent within the associated industry. • Learners gain insights into daily routines, cultures and expectations of the employer. • Learner are made aware of the key skills, qualities, qualifications and values that are desired by the employer. • Learners are made aware of the recruitment and selection process models used by the employer. • Learners find out how the employer implements environmentally friendly (green) practices. • Learners have the opportunity to ask the employers questions.

Considerations:

Planning:

- What is size and age range of the group?
- What will be the duration of the visit?
- If it is an external visit, consider transport requirements.
- What is the venue and does it have appropriate facilities?
- What resources / equipment will be required?
- Provide the employer guidance on how to pitch the encounter at the appropriate level for the students and adaptions that may be required to make it accessible for all students.
- Gain parental consent if it is an offsite visit.
- Complete relevant off site visit risk assessment form on Evolve.

Pre Visit:

- Brief students on the purpose of the employer encounter and the desired learning outcomes.
- Allow students to think of questions that they may wish to ask the employer.

Post Visit:

- Allow students time to reflect on the employer encounter and review what they have learnt and how this encounter may have influenced their own future choices.
- Gain feedback from the employer.
- Upload records of the employer encounter and associated documents on to Unifrog.

Associated Documents:

Communication with the employer is key to ensure an effective encounter. When setting up the encounter share the desired learning aims of the visit, details of the group profile and effective learning methods with the employer so that they have as much information as possible to plan a positive interaction for the students.